

**Illinois Commerce Commission**  
**Pipeline Safety**  
**Exit Meeting Documentation Form**

<b>Operator:</b>	MT. CARMEL PUBLIC UTILITY CO.
<b>Inspection Unit(s):</b>	MT. CARMEL PUBLIC UTILITY CO.
<b>Date of Meeting:</b>	01/30/2014
<b>Pipeline Safety Analyst:</b>	Valerie Schwing,
<b>Exit Meeting Contact:</b>	Joseph Sellers

**Issues Identified/Amendments/Probable Violations:**

**ISSUE(S) FOUND:**

NO ISSUES FOUND.

**ISSUE(S) CORRECTED:**

NO ISSUES CORRECTED.

**NOTICE OF AMENDMENT(S) FOUND:**

NO NOAs FOUND.

**NOA(S) CORRECTED:**

2012-A001-00036 - On September 27, 2012 an initial Public Awareness Plan was developed by USDI for Mt. Carmel using Paradigm to identify the audience to be targeted along with messages and information to be provided to each audience. The plan has a process for defining the specific characteristics or unique attributes of the pipeline and facilities. The plan has a process or data source in place explaining how each stakeholder group was identified. The plan has a process indicating how the operator will conduct annual audits. The plan has a process explaining how it was determined that messages and materials needed to be delivered in other languages other than English. The plan has a process explaining how returned mailed will be handled and what follow-up will be done to ensure deliverability of the messages associated with question above. The plan has a procedure or process explaining how to report any events addressed in the messages back to the operator. The plan has a process that identifies the locations of the operator's facilities and their proximity to the listed stakeholders. The plan includes a process to ensure that all areas are defined and that mailings are sent to all stakeholders. The plan has a process for considering relevant factors to determine if supplemental program enhancements are necessary. The plan has a process in place explaining how the operator is to perform an annual audit of the public awareness plan. The plan states what method will be used to conduct the annual audit or review. The plan has a process detailing how changes will be made based on the results and findings of the annual audit. The plan has process in place addressing how the operator determines the sample size for audiences in performing the effectiveness evaluations. The plan has a process in place explaining how the operator is to evaluate the effectiveness of the plan and feedback received. The plan has a process for determining the percentage of individuals actually reached. The plan has a process to determine the acceptable statistical sample size and margin of error. The plan includes a process to ensure all stakeholder audiences provide feedback demonstrating they understand the messages. The plan has a detailed process to determine that the messages were understood by all stakeholder groups. The plan has a process explaining how the operator is evaluating the bottom line results. The plan has a process that outlines how changes are to be made to the plan and a process to track the changes made to the public awareness plan. The new Public Awareness Plan written by USDI clears this outstanding NOA.

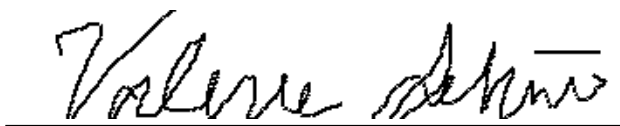
**NOTICE OF PROBABLE VIOLATION(S) FOUND:**

NO NOPVs FOUND.

**NOPV(S) CORRECTED:**

NO NOPVs CORRECTED.

Pipeline Safety Analyst Signature:



Operator Representative Signature:

